

Unemployment Insurance Benefits



What are Unemployment Insurance Benefits?

UI benefits provide temporary financial assistance to those who have lost their job or experienced a reduction in full-time work through no fault of their own. These benefits can help cover living expenses while you look for new employment.



Who is eligible for UI Benefits? You may qualify for UI benefits if you:

- Are unemployed or working reduced hours due to circumstances beyond your control (e.g., layoff, business closure, reduction in hours).
- Have earned sufficient wages in covered employment during the past 12 to 18 months.
- Are physically able to work full-time, available for full-time work (35+ hours), and actively looking for a full-time job.



How to Apply for UI Benefits: Applying is quick and easy. Follow these steps:

- 1. Gather Necessary Information:** You will need:
 - Social Security number
 - Government-issued photo ID
 - Mailing address and phone number
 - Valid email address
 - If not a U.S. citizen: Proof of alien status
 - Employer names, addresses, and phone numbers
 - First and last dates worked for each employer
 - Reason for leaving or for reduction in hours
 - If filing during your last week of work: Your gross earnings for that week
- 2. File Your Claim:** You can file a UI claim using one of the following methods:
 - Online: Visit uc.workforcewv.org and select "To file a new/additional unemployment claim."
 - In-Person: Visit the nearest WorkForce WV local office for access to computers and staff assistance. For locations, visit workforcewv.org.
- 3. Weekly Certifications:** After filing your claim, you must submit a weekly certification for every week you wish to receive benefits. This confirms your continued eligibility and job search efforts.



Where to Find More Information: For additional details on UI benefits, visit workforcewv.org and review:

- Claimant Handbook- Comprehensive guide on UI benefits.
- Unemployment Basics- Overview of UI benefits and eligibility.
- Frequently Asked Questions- Answers to common UI-related questions.



Need Help?

If you have questions or need help with the application process, contact the WorkForce West Virginia Connect Center at 1-800-252-JOBS (5627).

Visit WorkForceWV.org for more information.

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