



January 23, 2023

Via Email with Read Receipt

Maureen Persons
Director
Dislocated Worker Services Unit
1900 Kanawha Blvd E
Bldg. 3, Room 312
Charleston, WV 25305

Maureen.M.Persons@wv.gov

RECEIVED

JAN 24 2022

**WorkForce West Virginia
TAA/NDWG Unit**

Re: Announcement of Planned Action

Dear Ms. Persons:

I am writing on behalf of HealthHelp to give you notice that there will be a total closure of HealthHelp's Nurse Triage 24 (NT24) Unit on March 24, 2023. All employees of the NT24 Unit work remotely from their home residence and report into HealthHelp's headquarters located at 16945 Northcase Drive, Suite 1300, Houston, Texas 77060. This closure is expected to be permanent and will affect all NT24 employees.

All affected employees have been notified of their separation dates and that their separation from employment will be permanent. Those employees are expected to be separated from employment on March 24, 2023.

The following is a list of the job positions and number of individuals who will be affected by the closure on March 24, 2023:

Job Title	Number of Affected Individuals
Clinical Nurse	26
Nurse Manager	1
Care Coordinator	19
Supervisor	4
Training	2

There will not be any bumping rights for the affected employees, that is, employees will not be able to displace more junior employees out of their job positions as a result of this closure.

The affected employees are not unionized.

If you have any questions or want additional information concerning this matter, please contact Sanya Sinclair, Human Resources Business Partner, at 281-582-1956.

Sincerely,



Adrienne Alvarez Jacobs

Vice President, Human Resources

cc: Mayor Ed Wedgewood, Chester, WV (via Certified Mail); Mayor Bernie Shupe, Northfork, WV (via Email)

RECEIVED

JAN 24 2022

**WorkForce West Virginia
TAA/NDWG Unit**