



Friday, September 30, 2022

**RECEIVED**

OCT 05 2022

West Virginia Dislocated Worker Unit  
Attn: Maureen Persons  
1900 Kanawha Boulevard East  
Building 3, Suite 300, Room 312  
Charleston, WV 25305Maureen.M.Persons@wv.gov

**WorkForce West Virginia  
TAA/NDWG Unit**

Re: Announcement of Planned Action

We are writing to inform you that there will be a location closing at the Applegreen facility located at Mile Marker 72 N, Burnwell, WV 25083. The entire location will be closed and all employees at the location will be impacted. This plant closing is expected to be permanent.

On September 30, 2022, all affected employees were provided notice of the plant closing and their separation dates via USPS. A copy of the notice is attached as **Exhibit A**. Those employees are expected to be separated from employment beginning on January 31, 2023, with all separations accomplished by February 1, 2023.

Attached as **Exhibit B** is a list of the job positions/titles of the affected employees and the number of affected employees in each job position/title as well as the schedule for separations. There will not be any bumping rights for the affected employees, that is, employees will not be able to displace more junior employees out of their job positions as a result of this closure. There is no union representing affected employees.

If you have any questions or want additional information concerning this matter, please contact Kami McKnight, HR Business Partner, at 440-370-6131

By signing below, I hereby attest as to the truthfulness of the information provided in this notice to the best of my knowledge and understanding.

Kind regards,

A handwritten signature in black ink, appearing to read "Kami McKnight", written in a cursive style.

Kami McKnight  
HR Business Partner  
Applegreen Welcome Centers

Attachments



## Exhibit A

Friday, September 30, 2022

Via USPS

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WorkForce West Virginia  
TAA/NDWG Unit

Re: Morton Welcome Center

As you may know, our service contract is ending in West Virginia for the Beckley Welcome Center, Mile Marker 72 N, Burnwell, WV 25083, at the end of January 2023. We were unable to extend the contract at this time. We expect the closure of the Beckley Welcome Center to be completed no later than January 31, 2022. The entire facility will be closed and all employees at this location will be impacted.

We regret to inform you that you will be terminated on **Tuesday, January 31, 2023**, unless you accept a transfer to a different location. Your Company-provided benefits will end on that date.

You are also hereby notified that, as a result of your employment loss, you may be eligible to receive job retraining, re-employment services, or other assistance with obtaining new employment from the West Virginia Department of Labor or its workforce partners upon your termination. You may also be eligible for unemployment insurance benefits after your last day of employment. Whenever possible, the West Virginia Department of Labor will contact your employer to arrange to provide additional information regarding these benefits and services to you through workshops, interviews, and other activities that will be scheduled prior to the time your employment ends. If your job has already ended, you can also access reemployment information and apply for unemployment insurance benefits on the Department's website or you may use the contact information provided on the website or visit one of the Department's local offices for further information and assistance.

If you have any questions or want additional information concerning this matter, please contact Kami McKnight, HR Business Partner, at 440-370-6131.

By signing below, I hereby attest as to the truthfulness of the information provided in this notice to the best of my knowledge and understanding.

Kind regards,

Kami McKnight  
HR Business Partner  
Applegreen Welcome Centers



## Exhibit B

<b>Job Title</b>	<b>No. Of Employees</b>	<b>Date of Separation</b>
Manager 1	3	1/31/2023
Utility	5	1/31/2023
Shift Supervisor	6	1/31/2023
Fast Food Attendant	17	1/31/2023
Barista	5	1/31/2023
Retail Sales Associate	2	1/31/2023
F&B Operations Manager	1	1/31/2023

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