

# OPEN INTERVIEWS

## Huttonsville Correctional Facility & Jail

Wednesday, October 16, 2024

9:00 a.m. - 2:00 p.m.

### Available Positions:

- Correctional Officer 1, 2 & 3
- Office Assistant 1, 2 & 3
- Human Resources Assistant
- Recreation Specialist
- Correctional Counselor 1 & 2
- Accounting Tech 3
- Facilities/Equipment Maintenance Technician

### Higher Pay Rates & Built in Salary Increases

- **Correctional Officer 1:** Starting Salary **\$47,900 - \$23.02** per hour
- **Correctional Officer 2:** Starting Salary **\$52,900 - \$25.43** per hour
- **Correctional Officer 3:** Starting Salary **\$55,900 - \$26.87** per hour

Newly hired officers receive a  
**\$2,000 Retention Incentive**  
after one year of continuous service

### For questions or more information:

Text Recruiter Steve Balducci (304) 642-6537

Call Jennifer Ice or Madison Haderman (304) 335-2291

\*Please bring Valid Driver's License, Social Security Card, High School Diploma, Birth Certificate, and College Transcripts/DD214 if applicable.

Huttonsville Correctional Center and Jail

109 HCC Boulevard.

Huttonsville, West Virginia 26273

**An Equal Opportunity Employer**



Make a difference in  
your community today.

Apply online at  
[dcr.wv.gov/careers](https://dcr.wv.gov/careers).

All staff receive a  
benefits package  
totaling approximately  
**\$13,776:**

- Health Insurance
- Dental & Vision Insurance
- Term Life Insurance
- Benefit Pension Plan
- Paid Holidays
- Paid Sick and Vacation Days
- Other Comprehensive Benefits

#### Training:

Officers and positions with direct inmate contact attend 4 weeks of training provided by the WVDCR Corrections Academy. Meals, lodging, transportation and hourly wages are provided.

#### Requirements for Correctional Officer 1:

- High school diploma or equivalent
- Minimum of 18-years-old
- Ability to pass a drug screening or test
- Ability to pass a criminal background check
- Ability to pass an agility test
- Valid Driver's License



WV DIVISION OF  
**CORRECTIONS &  
REHABILITATION**