

WorkForce West Virginia TAA Guidance Notice No. 02-11

TO: Workforce Investment Boards
Workforce Trade Adjustment Assistance Act Staff

FROM: Martha Craig-Hinchman
Assistant Director
Employment Service Division

DATE ISSUED: February 4, 2011

SUBJECT: Assessment Testing Regarding Dually Enrolled WIOA Dislocated Worker (DW)/ Trade Adjustment Assistance Act (TAA) Customers

EFFECTIVE DATE: February 4, 2011

- I. **REFERENCE(S):** The Trade and Globalization Assistance Act of 2009 (Division B, Title I, Subtitle I of the American Recovery and Reinvestment Act of 2009, Public Law (P.L.) No. 111-5 (enacted on February 17, 2009); Federal Code 20 CFR Part 617-20, Responsibilities for the Delivery of Reemployment Services; TEGP No. 22-08, May 15, 2009, G1. Sec. 235, Operating Instructions for Implementing the Amendments to the Trade Act of 1974 Enacted by the Trade and Globalization Adjustment Assistance Act of 2009, Employment and Case Management Services; WIOA Public Law (3)(15)
- II. **PURPOSE:** To provide additional program guidance that will supplement the TAA Operational Guidelines and clarify assessment testing for dually enrolled DW/TAA customers.
- III. **BACKGROUND:** WorkForce West Virginia would like to provide the following clarification regarding assessment testing for dually enrolled DW/TAA customers. To offset case management costs when serving DW/TAA customers, it was established that TABE was, **and will remain**, the preferred assessment tool for DW/TAA customers. Testing is to be conducted at the time of the customer's eligibility.

In Regions where WorkKeys is the primary assessment tool, the Workforce Development Board (WDB) will be responsible for all costs associated with administering WorkKeys.

The only time WorkForce WV will assume the costs of WorkKeys, for TAA customers, is when a training facility requires WorkKeys for admission into their programs.

This clarification **only** applies for training and does not pertain to employer/employment testing through WorkForce WV.