

# Avoiding Problems With Your UI Claim

## How to ensure timely and accurate Unemployment Insurance (UI) benefit payments



### Be honest

Intentionally withholding or providing misleading, inaccurate information on a claim for UI benefits is considered fraud, which is punishable by law. Be sure to double check all information you provide is correct, when filing a claim for UI benefits.



### Register as a jobseeker

You must register with WorkForce WV at <https://macc.workforcewv.org> to be eligible to collect UI benefits. The services offered are designed to help you get back to work as soon as possible.



### Actively search for work

You must conduct work search activities for each week that you file a claim for benefits. Be sure to keep a record of your work search activities, as your claim may be selected for an audit at any time.



### DO NOT refuse suitable work

Refusing a suitable offer of work could result in a denial or delay of your benefit payments.



### Report ALL earnings

You must report **ALL** your gross earnings (before tax and other deductions) for each week you work when filing for UI benefits, including part-time or temporary work, as well as other required reportable income.



### Read the information provided

You are responsible for knowing and following WV's UI rules when filing for UI benefits. To prevent errors that may result in an overpayment, you must carefully read all the materials sent to you and respond to requests.

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Visit our website at <https://workforcewv.org/> if you have additional questions about your claim.

