

7/27/2020

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RECEIVED

JUL 27 2020

WorkForce West Virginia
TAA/NDWG Unit

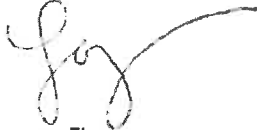
To Whom It May Concern,

This correspondence will serve to provide the State with notice of a reduction in our workforce effective 8/14/2020. We are providing this notice due to an unforeseen loss of a contract with a customer for which we provide retail services. Our employees work in multiple retail locations across the State and while there are not 50 employees at any location and most employees will likely be hired by our successor, we felt it was reasonable to notify the State regardless.

We promptly notified all of our employees of our loss of this contract and that we and expect the separations from employment with us to be permanent. We have been working with the successor organization that will be responsible for the retail services effective 8/15/2020 to transition as many employees as possible into its employ. Our expectation is that all but a few employees will be hired by the successor.

Should you desire any further information regarding this matter, please contact me at 859-292-4631

Regards,



Lauren Fleming
Director of Human Resources
P.L. Marketing, Inc.